

St. Mary's School asks your help in NOT sending medication to school as most prescribed medications can be given at home. For example, if a medication is ordered three times a day, you can give one in the morning, after school and before bed. However, there may be a unique situation in which your child will require a prescription medication to be administered during school hours.

If your child requires that a medication be administered at school, the health office will follow these guidelines:

1. A **Prescription Medication Request/Physician Authorization** form will need to be signed by a parent or legal guardian and physician.
2. Prescription medication must come to school in the **original container, labeled for the student by the pharmacy. The pharmacy label must be consistent with the physician's written order, and include:**
  - a. Patient Name
  - b. Pharmacy Name, Address, and Telephone Number
  - c. Physician or Prescribing Practitioner Name
  - d. Dose/Strength and Directions for Use
  - e. Manufacturer Name
  - f. Date of Original Issue
3. **Students will not be allowed to carry or transport medications to school. Parents must bring all medication to the health office.**
4. Students are **only allowed to take medication** in school when it is administered by health office staff.
5. Medication that is not FDA approved (i.e. homeopathic, vitamins, supplements) will NOT be administered in school.
6. The health office will **not be responsible for cutting or splitting pills.**

If you have any questions, please contact the SMS Health Office: 507-446-2300