

# Website Privacy Policy & Terms of Service



We're committed to protecting your privacy.

Thank you for visiting our website. Your privacy is important to us and we are committed to ensuring that your privacy is protected. This privacy policy ("**Privacy Policy**") sets out how St. Mary's School and its subsidiaries ("**we**", "**us**") use and protect any information that you provide us when you use this website. Should we ask you to provide information by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy policy. We may change this policy from time to time by updating this page, so please check back periodically. The date that this Privacy Policy was last modified is listed at the bottom of the page.

## Information that We May Collect from You

We may collect and use the following information about you and/or your organization:

- Information that you provide by completing and submitting forms on this website.
- Information that you provide when corresponding with us via email, phone, or otherwise.
- Information from surveys and/or offers that we provide to you.
- Information from paper forms that you complete and provide to us.
- Information that you provide when initiating a payment transaction with us.
- Web traffic information including, but not limited to: IP address, browser type, platform, operating system, and resources that you access on our website.
- Google Analytics data, which is information on how you use our website, using cookies and page tagging techniques to help us improve our website
- The website address of the website from which you accessed our website
- The approximate location from which you viewed our website

## How We Use the Information that We Gather

The information that we gather is used to understand your needs and provide you with better service and products, and in particular for the following reasons:

- Internal record keeping.
- Improve our website and services.
- Respond to any feedback you send us, if you've asked us to.
- We may periodically send information that we think you may find interesting using the email address(es) that you have provided. You may opt-out of these emails at anytime by clicking on the appropriate opt-out link found in the promotional emails.

- We may contact you by email, phone, or mail.
- We will never sell, rent, or lease your information.

Unless you voluntarily submit personal information to us (for example, by sending us an e-mail or completing the contact form), we can't personally identify you using your data.

## Cookies and Online Tracking

We may use internet cookies and tracking pixels to help us 1) optimize and customize your website experience, 2) measure and analyze traffic to our website, 3) track your progress and entries, 4) customize promotions and campaigns that we think you might be interested in, and 5) track trials and purchases and where you heard about us. A cookie is a small file, containing an identifier (a string of letters and numbers), that is stored by your browser on your computer's hard drive. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us. You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser settings to decline cookies if you prefer. However, doing so may prevent you from taking full advantage of this website.

## Keeping your data secure and disclosing your information

We are committed to ensuring that your information is submitted and stored securely. In order to prevent unauthorized access or disclosure of information we gather, we have put in place suitable physical, electronic, and managerial procedures to safeguard and secure the information we collect online. We won't share your information with any other organizations for marketing, market research or commercial purposes, and we don't pass on your details to other websites. We may pass on your personal information if we have a legal obligation to do so, or if we have to enforce or apply our terms of use and other agreements.

## Links to Other Websites

Our website may contain links to enable you to visit other websites of interest easily. However, once you have used these links to leave our website, we do not have any control over those other websites. Therefore, we cannot be responsible for the protection and privacy of any information which you provide while visiting such websites and such websites are not governed by this Privacy Policy. You should exercise caution and be familiar with the privacy policies of any other websites that you visit.

## Terms of Service

This section contains the terms and conditions of use for St. Mary's School Website. Each time you visit, you are agreeing to be bound by these terms and conditions and all applicable laws and regulations. Check these terms on a regular basis. St. Mary's School may revise these terms at any time and will not provide notice of changes beyond posting the revisions here. Your continued use of St. Mary's School website will be an affirmative act of acceptance of any new or changed terms.

1. The content (e.g. text, images, video) on St. Mary's School website may not be reproduced or republished, either online or offline, without the School's express permission. You may link to the School's website as long as:
  - you do not state or imply that St. Mary's School is endorsing any third-party products and/or services;
  - you do not misrepresent your relationship with St. Mary's School or present any false information about St. Mary's School;
  - your site does not publish content that is in breach of intellectual property rights; that is illegal, discriminatory, pornographic, harassing, libelous, promotes the use of alcohol, drugs or tobacco, or creates a hostile environment; that is inappropriate for children; or that is on pages that contain computer viruses, Trojan horses, corrupted data or other potentially harmful software or data.
2. We do not guarantee that the content on the St. Mary's School website is complete or correct, and we may make changes to the material on the website at any time and without notice.
3. We shall not be liable or responsible for any kind of loss or damage that may result to you or a third party as a result of your or their use of the St. Mary's School website.
4. You agree that we may, in our sole discretion, terminate or suspend your access to all or part of the St. Mary's School website with or without notice and for any reason, including, without limitation, breach of these terms and conditions of use.

## Changes to this Privacy Policy and Terms of Service

We reserve the right to make changes to this Privacy Policy and Terms of Service at any time and changes will be reflected on this page, so please check back periodically. The date that this Privacy Policy was last modified is listed below.

**Last Modified:** January 9, 2019