



Partnering with families to develop a student's full potential in Mind, Body, and Spirit through Catholic values.

St. Mary's School Advisory Board Meeting
6:30pm – January 24, 2017
Approved Minutes

Opening Prayer – Amy leads us in prayer to begin meeting.

Roll Call – Members present, Matt Sennott, Sean Pick, Megan Ziegler, Emily Thamert, Brandi Klecker, Amy Simmons, Jed DeWitz, Principal Kathleen Segna, Father Connolly, Father Sauer, Members absent, Jason Smith

Approval of the Agenda - Jed moved to approve agenda, Sean seconded the motion, motion carried.

Approval of previous minutes - Sean moved to approve agenda, Matt seconded the motion, motion carried.

Parental Participation - none

PRINCIPAL'S REPORT

- CSW begins this Sunday with a Pancake Breakfast and Open House.
- Yesterday the People's Press was here for information on CSW, accreditation and the change in tuition for out of parish families.
- Yesterday, Mrs. Berg, students Isabelle Johnson and Noah Hodgman, Mr. Troy Klecker and myself spoke at the Rotary Luncheon sharing SMS and CSW.
- Today Julie Schultz, her three children and myself spoke on, Around the Town on KRFO about CSW.
- Also today, the Owatonna Today Show came and videoed and did interviews with Mrs. Kasper and the use of ipads, Ms. Brugmaeir with her 1st grade phy.ed. class doing SMART, and Mrs. Berg sharing STREAM, science, tech, Religion, Engineering, Art and Math.
- We have been having a college student help Randy and Jim for the last couple of weeks. We are hoping to have one of our moms replace him next week when he leaves to go back to college.
- Enrollment Management Team has been awesome.
- Mr. Smith has been working with the teachers on different ideas for class configurations.

COMMITTEE REPORTS

- Facilities and Long Range Planning Committee – Meeting time was moved, so have not met since last board meeting.
- Finance - Enrollment is the same as last month, one student added, and one left. Also, the 5 day preK is currently full. The committee discussed a letter received from a number of staff members that requested some changes, including, but not limited to the amount of personal days, sick days, additional tuition reduction for children of staff, and bench-marking salary levels compared to Owatonna Public Schools. The committee will let the staff know they will study each of these requests and gather information to work with the Administration and board on options as we move forward.

- CEMF – Met yesterday with the new members. This is the first time since 2008 that CEMF has a full board. They also heard from a representative from Clifton, Larson, Allen as they gave an update on the services they provide (tax forms, rent collection, semi-annual updates, etc.) The board will also met with a rep from Wells Fargo to ensure they have the best service provider for these needs.
- Enrollment Management – Discussed the upcoming open house that is this Sunday the 29th. Last weekend students spoke at mass and we handed out bookmarks. This weekend their will be adults speaking at mass as well. Ads and information were also sent to all churches in Owatonna to help spread the word. Special thanks to Lynsey Hulloper for all of her help. Students coming to the Kindergarten open house will receive a t-shirt. Also discussed the registration fee for the upcoming school year. Will look at also having a speaker at the March ministerial luncheon to spread the good word of St. Mary's.
- Policy – Discussed policy changes as part of both old and new business.

OLD BUSINESS

- SP-19, Fr. Connolly gave the 3rd and final reading for this revised policy. Discussion was held on changes. Sean moved to accept the revised policy, Brandi seconded that motion, motion carried.
- Open house – January 29th, discussed during committee reports, also asked for board members to volunteer for certain areas that morning.

NEW BUSINESS

- Policy SP-3 – Kathleen gave the first reading of this revised policy and members suggested some minor changes.
- C-3, C-5 – Will postpone to next meeting
- Registration fee – Brandi moved to have a registration deadline this year of March 20th, with the fee increasing from \$50 to \$75 for families that register late. Jed seconded that motion. Discussion was held on need to provide the board, committees, and administration with numbers for next year so that they are better able to plan. Motion carried.

CLOSING PRAYER – Amy leads us in a closing prayer.

Brandi moved to adjourn the meeting, Sean seconded the motion, motion carried.

EXECUTIVE SESSION – Executive session was held

Next meeting: February 28th at 6:30pm